

## MINUTES OF THE DECEMBER 21, 2017 BOARD ACTION MEETING

The December Board Action meeting of the Pennsbury Board of School Directors was held in the Fallsington School Multi-Purpose Room on Thursday, December 21, 2017. Mrs. Redner called the meeting to order at 7:40 p.m. The Color Guard Presentation was made by the Pennsbury AFJROTC. The first order of business was the Pledge of Allegiance.

Board Members Present: Mr. Kannan, Mrs. Lawson, Mr. Palmer, Mr. Sanderson, Mr. Schwartz, Mrs. Toy-Dragoni, Mrs. Wachspress, Mr. Waldorf and Mrs. Redner.

Administrators Present: Dr. Gretzula, Ms. Aldridge, Mr. Dorsey, Dr. Dunar, Mrs. Godzieba, Mrs. Langtry, Mrs. Morett, Mrs. Rarrick, Mr. Rodgers and Mrs. Spack.

Others Present: Miss Camara and Mr. Cooper, Student Representatives and Mr. Clarke, Solicitor.

Mrs. Redner announced that prior to this meeting, the Board met in Executive Session to review legal and personnel matters.

### LYFT PENNSBURY CHARACTER AWARD RECOGNITION

Pastor Vicky Allen, Executive Chair of LYFT, announced that three students were being recognized this evening for exemplifying the trait of "Fairness." Pastor Vicky explained that this award recognizes the recipient as one who is impartial and treats others without favoritism or discrimination and plays by the rules. He or she takes turns, shares and is open minded and listens to others. He or she does not take unfair advantage of others. While the young person may value competition, he or she never lets a desire to win overcome courtesy, respect and fair play.

Mr. Sanderson introduced and congratulated recipients, Kylie Stewart, a 5<sup>th</sup> grader, at Manor Elementary School. Patrick Holcome, an 8<sup>th</sup> grader, at Charles Boehm Middle School and Samuel Ruta a 10<sup>th</sup> grader, at Pennsbury High School who could not be present.

Mr. Sanderson thanked Pastor Vicky and her Congregation for their support of the awards for another year. The Congregation provides gift certificates to each of the students who are awarded.

## MINUTES OF THE DECEMBER 21, 2017 BOARD ACTION MEETING

### 2018-2019 CALENDAR PRESENTATION– MRS. SPACK

Mrs. Spack reviewed the process of creating the 2018-2019 calendar with the Calendar Committee represented by many stakeholders. After three Calendar Committee meetings, a final draft was selected and is being proposed this evening with the Board voting at the January Action Meeting on January 18, 2018.

Key Points in 2018-2019 are:

- early start to accommodate high school testing;
- staggered start for K, 6 and 9;
- maximize instructional time;
- trimesters for elementary with some new symbols in the legend;
- shared K-6 Fall conference days occur in December;
- elementary = 179 days with 2 days being used as Act 80 days for parent/teacher conferences;
- secondary = 181 student days;
- high school graduation on Monday, June 10, 2019 gives an opportunity to move the date if it rains;
- reduce the number of half days;
- K-6 conferences backing to winter recess;
- no calendar is without its challenges and
- thoughtful conversations with many stakeholders resulted in the proposed draft.

Mrs. Spack described trimesters, a new curriculum reporting model for the elementary division.

Mrs. Spack thanked everyone individually on the Committee as well as Mrs. Demore, Administrative Assistant, for keeping the process organized.

The 2018-2019 Calendar Presentation will be posted on the District website.

Questions and comments were addressed regarding the proposed 2018-2019 calendar.

### STUDENT REPRESENTATIVES' REPORTS

Mr. Cooper reported that the Pennsbury Long Orange Line Marching Band will be headed to Pasadena, CA to participate in the Rose Bowl Parade on New Year's Day. With the change of season, many of our Falcon athletes began their Winter sports for 2018 including wrestling, indoor track, boys and girls basketball, swimming and diving just to name a few. Varsity

## MINUTES OF THE DECEMBER 21, 2017 BOARD ACTION MEETING

### STUDENT REPRESENTATIVES' REPORTS (continued)

wrestling will have their next meet on Friday, December 29th away against rival Hatboro-Horsham. The varsity boys basketball team has a meet today here at home in the Falcon's Nest against rival Abington. Our varsity girls basketball team also had a game today against Abington. The Pennsbury Bowling Team had a match today against Glen Mills. All complete schedules for upcoming games of the Winter Season can be found on Pennsbury's Website under Athletics. We wish all of our teams luck in the upcoming matches, meets and games. As we all experienced the snow last Friday on our commute home, many sophomores were disappointed to hear that the dance was postponed. On the bright side, many are also looking forward to the new scheduled dance that will take place on January 5, 2018 at 7:00 p.m. Another happening that took place this month is our Annual Senior Citizen Holiday Dinner. Many students offered their time to volunteer to assist in making this event one to remember. Pennsbury High School has offered many opportunities this month for the 8<sup>th</sup> graders to get familiar and accustomed to the high school. On December 7<sup>th</sup>, the high school hosted a course selection/curriculum night for all of the upcoming freshmen and their parents for the class of 2022. The Pennsbury Water Club will be hosting a fundraiser at Grundy's Ice Skating Arena tomorrow, December 22<sup>nd</sup> from 5:15 to 7:30 p.m. The cost is \$20 which includes skate rentals. The goal of the event is for the Club to reach \$10,000 in order to build a water well in Africa and to help victims of the global water crisis. In conclusion, the Pennsbury Voice is very happy to announce that the December Issue has been released this week. While it was not an eight pager, we are still very proud of the content it contains. Our goal heading into the New Year is to have as many eight pagers as we can and even one month reaching a 12 pager. To stay up to date with the happenings of the Voice, one could always contact one of our Advisors or Editors or log onto our website, [www.thepennsburyvoice.com](http://www.thepennsburyvoice.com).

Miss Camara reported that the Multicultural Youth Leaders just held their 4<sup>th</sup> Annual Diversity Food Festival in the East Cafeteria. Congratulations to Mr. Sanders and the MCYL on another successful festival. About two weeks ago, the Pennsbury Choir Department presented *Shrek the Musical* and it was a hit with the amazing student talent and the performance by Dr. Gretzula. Furthermore, Falcon Idol is currently taking place in Keller Hall until 9:00 p.m. Tomorrow, Pennsbury Alumni from near and far will visit Pennsbury to talk to seniors about their college experiences and to provide us with their best advice. I would like to highlight their efforts because they have chosen to come back to PHS during this busy time. The Pennsbury Drama Department had another very successful year at the PA State Thespian Conference and swept up almost every opportunity there was to offer. First, the one act performed at States received State Select and is qualified for the International Thespian Conference in Nebraska. Emily Tazza, Ngakiya Camara and Charlie Santella all received scholarships for their talents with Miss Tazza given the opportunity to perform her scholarship performance on the main stage. Both of our

## MINUTES OF THE DECEMBER 21, 2017 BOARD ACTION MEETING

### STUDENT REPRESENTATIVES' REPORTS (continued)

Tech Teams placed second and third in the technical challenge. Furthermore, Samantha Belinski, Robyn Kerachsky, Abby Leach and Emily Tazza all received superiors on their musical individual events and qualified for Internationals. Moreover, Sofia Curcuru and Ngakiya Camara both received superiors for their acting individual events and have qualified for Internationals. Roxy Geers and Charlie Santella also received a superior on their individual events, and both qualified for Internationals. Ngakiya Camara also received an award for the Performer's Hall of Fame. Finally, Viva Connor was awarded the "All Star Actor Award" for her role as the author in the one-act play, *Final Dress Rehearsal*. Miss Camara recognized the National Honor Society and the Junior ROTC for their work with the "Red Kettle" and thanked Mr. Sanderson for organizing this project.

Mr. Sanderson named the additional schools that participated in the "Red Kettle" fundraiser. The overall money raised was \$4822. Congratulations is extended to the Junior ROTC who stood kettles for one day and raised more than anyone else. They raised \$1068 during a six-hour period.

### SUPERINTENDENT'S REPORT

Dr. Gretzula reported on the following:

Across the District  
In the Schools  
Commendable Accomplishments

His report has been posted on the Pennsbury Website under "This Month in Pennsbury."

Dr. Gretzula wished everyone a safe and happy holiday.

### BUCKS COUNTY TECHNICAL SCHOOL JOINT BOARD REPORT

Mr. Schwartz reported that the Joint Board met two days ago. Items of business at that meeting included reorganization with the officers appointed. There was no move in the rotation of the schools this year because two of the schools had entirely new members on the Board. The principal search was also completed with the current Assistant Principal, Robert Azar, chosen and appointed by the Board. An Ad Hoc Committee meeting was held earlier that evening to discuss the Articles of Agreement.

## MINUTES OF THE DECEMBER 21, 2017 BOARD ACTION MEETING

### BOARD FINANCE COMMITTEE REPORT

Mr. Kannan reported that the Committee met yesterday and discussed three items: the past budget; the present budget and next year's budget. The Audit Results from the last budget were received and the Auditor provided a presentation at this meeting. Kudos to the Team on a good audit. The Committee started looking at where we are for the 2017-2018 budget and we are on track. Most of the time was spent talking about the 2018-2019 budget. Mr. Rodgers presented the first draft of the 2018-2019 budget which reflects a \$5.8 million deficit. The Committee will continue to work on 2018-2019 budget. The next Board Finance Committee meeting has been canceled on January 4<sup>th</sup> and will be rescheduled.

### BOARD POLICY COMMITTEE REPORT

Mr. Sanderson reported that tonight is the first read for the next four Board Policies that are being developed. These policies are posted online under the Board Agenda page and they are linked on the Board Policy page. The 4 policies are: Draft Board Policy 146.1, Student Services; Board Draft Policy 210.3, Naloxone; Board Draft Policy 328.3R3, Payment of Substitute Classified Employees and Board Draft Policy 824.1, Maintaining Professional Adult/Student Boundaries. The second Board Policy Committee meeting is scheduled for Thursday, January 18, 2018 at 5:30 p.m.

### BOARD PARTNERSHIPS/MARKETING COMMITTEE REPORT

Mr. Waldorf reported that the Committee met on December 4<sup>th</sup> and discussed the current exploration that Mr. Dorsey is leading of several automated messaging systems that will allow for increased flexibility and usefulness. One of the greatest challenges we face is aside from matching the current automated system we want to make sure that parents don't inadvertently opt out of emergency contacts which is one of the downfalls of the current system. A customized parent APP on phones functions for school administrators and teachers using roster integration for targeted information provides an opportunity to push out messaging to social media. This is being researched and discussed.

Mr. Rodgers reported the following modifications to the Official Board Agenda of December 21, 2017:

Under Personnel Changes, Professional

Addendum Item N, Election of Teachers 2017-2018;

Item O, Medical Leave of Absence, has been pulled and will not be acted on tonight.

Addendum, Item P, General and Athletic Supplementals 2017-2018 School Year and

Addendum Item Q, Appointment – Director of Facilities with the salary filled in for \$126,600.

## MINUTES OF THE DECEMBER 21, 2017 BOARD ACTION MEETING

### Under Personnel Changes Classified

Addendum. Item K, Leave of Absence – Extended;  
Addendum Item L, Reinstatement from Leave of Absense;  
Addendum Item M, Termination of Employment;  
Addendum Item N, Substitute Staff.  
Addendum Item O is for Information Only.

Under New Business, Item E, Solicitor Appointment. The hourly rate is changed from \$155 per hour to \$150 per hour.

### PUBLIC COMMENT

Mrs. Redner opened the floor to public comment at 8:38 p.m. The following people came forward and public comment was closed at 8:48 p.m.

Robert Abrams, Lower Makefield Twp.	Buses; Audit and Finance Committee Meeting
Frank Carr, Falls Township	Budget

### COMMITTEE OF THE WHOLE MEETING MINUTES

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved that the minutes of the Committee of the Whole Board Meeting of November 2, 2017 be approved as duplicated.

### ACTION BOARD MEETING MINUTES

A motion was made by Mr. Schwartz, seconded by Mr. Sanderson and unanimously approved that the minutes of the Action Board Meeting of November 16, 2017 be approved as duplicated.

### FINANCIAL STATEMENTS

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Pennsbury School District Financial Statements for the General, Special Programs and Student Activities Funds for the month of October 2017 and the budget transfers listed be approved subject to audit. (Appendix A)

## MINUTES OF THE DECEMBER 21, 2017 BOARD ACTION MEETING

### BILLS PENDING – ALL FUNDS

A motion was made by Mr. Schwartz, seconded by Mr. Sanderson and unanimously approved with no abstentions that the Pennsbury School District bills for “All Funds” in the amount of \$14,470,083.08 be approved for payment. (Appendix B)

### OLD BUSINESS

There are no items under Old Business.

### NEW BUSINESS

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Items A through I on pages 5-1 through 5-6 and Items K and L on pages 5-6 and 5-7 of the Official Board Agenda.

#### A. SETTLEMENT AND RELEASE AGREEMENT

MOTION: Move that the Board approve the proposed Settlement and Release Agreement between the District and J.B. and J.B., individually and on behalf of their child, I.B. The District will pay McAndrews Law Offices, P.C., a sum not to exceed \$5,000 for documented attorney’s fees.

#### B. TUITION AGREEMENT

MOTION: Move that the Board approve the proposed Tuition Agreement between Marie H. Katzenbach School for the Deaf and the District for the 2017-2018 school year for student A.C. The District shall pay a tuition rate of \$43,984 per year in educational charges for 2017-2018.

#### C. 2018 OAKE NATIONAL CONFERENCE

MOTION: Move that the Board approve participation of approximately fifteen Pennsbury students in the 2018 OAKE National Conference as listed.

2018 OAKE National Conference

March 22 – 25, 2018

Oklahoma City, OK

Number of students - approximately 15

Cost: approximately \$1,560 (registration fees \$780 & substitute fees \$780)

MINUTES OF THE DECEMBER 21, 2017 BOARD ACTION MEETING

NEW BUSINESS

D. FORENSICS TEAM TOURNAMENT

MOTION: Move that the Board approve participation of the Pennsbury High School Forensics team in the BMW Invitational Speech & Debate Tournament as listed.

BMW Invitational Speech & Debate Tournament  
January 12 – 13, 2018  
Sunbury, PA  
Number of students: approximately 20  
Cost: approximately \$2,000

E. SOLICITOR REAPPOINTMENT

MOTION: Move that the firm of Rudolph Clarke, LLC be appointed as solicitor for the Pennsbury School District at a monthly retainer of \$1,750 and an hourly rate of \$150 as presented in the proposed agreement.

F. YEAR END AUDIT

MOTION: Move that the Board accept the report of Maillie, LLP for the Pennsbury School District for the fiscal year ended June 30, 2017, as presented in the *Annual Financial Report, Year Ended June 30, 2017*.

G. YEAR END TRANSFERS

MOTION: Move that the following year end budget transfers for the 2016-2017 fiscal year be approved.

<u>FUNCTION/OBJECT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
11-- 1--	Regular Education-Salaries	\$ 65,899.00
11-- 2--	Regular Education-Benefits	100,989.00
11-- 3--	Regular Education-Professional Services	42,571.00
11-- 5--	Regular Education-Other Services	217,030.00
11-- 6--	Regular Education-Supplies	(229,443.00)
11-- 7--	Regular Education-Equipment	(516.00)
12-- 1--	Special Education-Salaries	41,000.00



MINUTES OF THE DECEMBER 21, 2017 BOARD ACTION MEETING

NEW BUSINESS

G. YEAR END TRANSFERS (continued)

<u>FUNCTION/OBJECT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
12-- 2--	Special Education-Benefits	\$ 708,000.00
12-- 3--	Special Education-Professional Services	71,954.00
12-- 5--	Special Education-Other Services	614,052.00
12-- 6--	Special Education-Supplies	(244,600.00)
12-- 7--	Special Education-Equipment	(10,000.00)
13-- 1--	Vocational Education-Salaries	87,015.00
13-- 2--	Vocational Education-Benefits	60,500.00
13-- 3--	Vocational Education-Professional Services	(15,563.00)
13-- 5--	Vocational Education-Other Services	(185,064.00)
14-- 1--	Other Instructional-Salaries	(7,500.00)
14-- 2--	Other Instructional-Benefits	(17,900.00)
14-- 3--	Other Instructional-Professional Services	(1,435.00)
14-- 5--	Other Instructional-Other Services	(18,000.00)
18-- 1--	Pre-Kindergarten-Salaries	7,669.00
18-- 2--	Pre-Kindergarten-Benefits	10,407.00
18-- 4--	Pre-Kindergarten-Property Services	9,080.00
18-- 6--	Pre-Kindergarten-Supplies	(6,667.00)
18-- 8--	Pre-Kindergarten-Other Objects	15,854.00
21-- 1--	Pupil Services-Salaries	(54,784.00)
21-- 2--	Pupil Services-Benefits	(12,000.00)
21-- 3--	Pupil Services-Professional Services	59.00
21-- 4--	Pupil Services-Property Services	(59.00)
21-- 5--	Pupil Services-Other Services	(4,000.00)
21-- 6--	Pupil Services-Supplies	(13,904.00)
22-- 1--	Instructional Services-Salaries	29,379.00
22-- 2--	Instructional Services-Benefits	209,000.00
22-- 3--	Instructional Services-Professional Services	(27,982.00)
22-- 4--	Instructional Services-Property Services	(12,270.00)
22-- 5--	Instructional Services-Other Services	561.00
22-- 6--	Instructional Services-Supplies	(16,787.00)
23-- 1--	Administration-Salaries	(447,301.00)
23-- 2--	Administration-Benefits	(267,820.00)
23-- 3--	Administration-Professional Services	77,298.00
23-- 5--	Administration-Other Services	(12,373.00)
23-- 6--	Administration-Supplies	(15.00)

MINUTES OF THE DECEMBER 21, 2017 BOARD ACTION MEETING

NEW BUSINESS

G. YEAR END TRANSFERS (continued)

<u>FUNCTION/OBJECT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
23-- 8--	Administration-Other Objects	\$ (3,243.00)
24-- 1--	Health Services-Salaries	(44,546.00)
24-- 2--	Health Services-Benefits	44,546.00
24-- 3--	Health Services-Professional Services	18,822.00
24-- 6--	Health Services-Supplies	(4,500.00)
24-- 7--	Health Services-Property	(4,280.00)
25-- 1--	Business-Salaries	(9,864.00)
25-- 2--	Business-Benefits	(30,843.00)
25-- 3--	Business-Professional Services	(7,335.00)
25-- 4--	Business-Property Services	38,677.00
25-- 5--	Business-Other Services	(22,771.00)
25-- 6--	Business-Supplies	(70,406.00)
26-- 1--	Plant Operations-Salaries	(79,584.00)
26-- 2--	Plant Operations-Benefits	19,554.00
26-- 3--	Plant Operations-Professional Services	(43,677.00)
26-- 4--	Plant Operations-Property Services	(87,141.00)
26-- 5--	Plant Operations-Other Services	13,973.00
26-- 6--	Plant Operations-Supplies	(268,716.00)
26-- 7--	Plant Operations-Equipment	7,602.00
27-- 1--	Transportation-Salaries	(220,251.00)
27-- 2--	Transportation-Benefits	(56,409.00)
27-- 3--	Transportation-Professional Services	30,195.00
27-- 5--	Transportation-Other Services	(78,731.00)
27-- 6--	Transportation-Supplies	(163,275.00)
28-- 1--	Central Services-Salaries	53,747.00
28-- 2--	Central Services-Benefits	47,534.00
29-- 5--	Other Support Services-Other Services	15.00
32-- 2--	Athletics-Benefits	(30,447.00)
32-- 3--	Athletics-Professional Services	(5,739.00)
32-- 4--	Athletics-Property Services	(16,944.00)
32-- 7--	Athletics-Equipment	15,276.00
32-- 8--	Athletics-Other Objects	7,407.00
33-- 3--	Community Services-Professional Services	6,596.00
33-- 6--	Community Services-Supplies	5,029.00
51-- 8--	Debt Services and Other Financing Uses	
	-Other Objects	177,395.00

MINUTES OF THE DECEMBER 21, 2017 BOARD ACTION MEETING

NEW BUSINESS

H. DESIGNATION OF FUND BALANCE

MOTION: Move that the Board approve \$10,174,451 as Committed Fund Balance effective December 21, 2017 for the purposes listed:

\$ 1,700,000	Fund Balance Appropriation
\$ 3,474,451	PSERS Employer Contribution Contingency
\$ 2,500,000	Capital Expenditure Contingency
\$ 2,500,000	Health Insurance Contingency

I. GROUP LIFE INSURANCE

MOTION: Move that the Board accept the proposal from Unum Life Insurance Company of America to provide group term life insurance effective January 1, 2018 for eligible employees and retirees at an estimated annual premium of \$226,461.

K. BOARD POLICY

Board Policy 903.1R5 – School Board Meetings – Public Participation

MOTION: Move that the Board cancel Board Policy 903.1R4 titled *School Board Meetings – Public Participation* and approve Board Policy 903.1R5 by the same title, effective December 21, 2017.

L. OVERNIGHT EDUCATIONAL AND OTHER LEAVES

MOTION: Move that the overnight educational and other leaves be authorized for the individuals listed, and if a substitute becomes necessary the Superintendent would be authorized to designate one.

WITHIN STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Bruno, Lindsey Teacher/PHS W	Am. Choral Directors Assoc. Eastern Div. Conf.	Pittsburgh, PA	3/7-10/18	\$ - 0 - ***
Ehly, Arlo Teacher/PHS W	Am. Choral Directors Assoc. Eastern Div. Conf.	Pittsburgh, PA	3/7-10/18	\$ - 0 - ***

MINUTES OF THE DECEMBER 21, 2017 BOARD ACTION MEETING

NEW BUSINESS

L. OVERNIGHT EDUCATIONAL AND OTHER LEAVES (continued)

WITHIN STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Moyer, Jim	Am. Choral Directors	Pittsburgh, PA	3/7-10/18	\$ - 0 - ***
Teacher/PHS W	Assoc. Eastern Div. Conf.			
Reimschuessel, David	Am. Choral Directors	Pittsburgh, PA	3/7-10/18	\$ - 0 - ***
Teacher/PHS W	Assoc. Eastern Div. Conf.			

OUT OF STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Pratt, Stephanie	NCA High School	Dallas, TX	1/25-29/18	\$ - 0 - *
Teacher/PHS E	Nationals			
Sudholz, Lou	Choral Trip Abroad	Germany &	2/16-25/18	\$ - 0 - **
Athletic Coordinator		Czech Republic		

- \* Trip approved at the September 19, 2017 Board meeting.
- \*\* Trip approved at the April 20, 2017 Board meeting.
- \*\*\* Trip approved at the November 16, 2017 Board meeting.

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and approved with a vote of eight ayes, one nay (Mr. Sanderson voted nay) and no abstentions that the Board approve Item J on page 5-6 of the Official Board Agenda.

J. BOARD POLICY

Board Policy 006.1R3 – School Board Meetings

MOTION: Move that the Board cancel Board Policy 006.1R2 titled *School Board Meetings* and approve Board Policy 006.1R3 by the same title, effective December 21, 2017.

MINUTES OF THE DECEMBER 21, 2017 BOARD ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Items A through N on pages 6-1 through 6-7 and Item P on page 6-8 of the Official Board Agenda.

A. RESIGNATIONS/TERMINATIONS

MOTION: Move that the resignation of the professional employee listed be accepted on the effective dates indicated.

<u>NAME</u>	<u>REASON</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Benedict, Morgan	Resignation	08/31/2015	01/25/2018

B. ELECTION OF TEACHERS – 2017-2018

MOTION: Move that the following professional personnel be appointed as teachers, and where indicated, full time substitute teachers for the 2017-2018 school year on the effective dates indicated and at the salaries indicated pending completion of appropriate documentation and clearances.

<u>NAME</u>		<u>SALARY</u>	<u>EFFECTIVE DATE</u>
Campbell, Bruce	Replacement	\$46,628 *	12/21/2017
Kelley, Christine	Replacement	51,137 *	01/11/2018
Nowalinski, Emily	Replacement	46,628 *	12/11/2017
Tarallo, Rebecca	Replacement	51,137 *	12/18/2017
Ward, Jacklyn	Non-Tenure	57,110	12/18/2017 **

\* Salary will be prorated - less than full year

\*\* Revised

MINUTES OF THE DECEMBER 21, 2017 BOARD ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

C. EXTENSION OF SUBSTITUTE APPOINTMENTS

MOTION: Move that the full-time substitute teachers listed be extended at their current salaries.

<u>NAME</u>	<u>SALARY</u>
Behrle, Kimberly	\$51,137 *
Esling, Allison	46,628**
Goodwin, Lindsay	46,628 *
Larason, Devon	46,628 *

\* Extended through the end of the school year.

\*\* Extended through the end of the third marking period.

D. SABBATICAL LEAVE OF ABSENCE

MOTION: Move that the request for a Sabbatical Leave of Absence from the professional employee listed be approved for the effective date indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>EFFECTIVE DATE</u>
Wright, Patricia	WP	01/29/18-06/14/18

E. SABBATICAL LEAVE OF ABSENCE – EXTENDED

MOTION: Move that the request for Sabbatical Leave of Absence from the professional employee listed be extended for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>REASON</u>	<u>EFFECTIVE DATES</u>
Benner, Maureen	MN	Health	01/25/2018 – 06/14/2018

MINUTES OF THE DECEMBER 21, 2017 BOARD ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

F. MEDICAL LEAVE OF ABSENCE

MOTION: Move that the request for Medical Leave of Absence from the professional employee listed be approved for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Goodz, John	PHS W	10/17/2016	10/31/17-11/30/17 *

\* Revised

G. REINSTATEMENT FROM MEDICAL LEAVE OF ABSENCE

MOTION: Move that the following employee be reinstated from his Medical Leave of Absence on the effective date indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Goodz, John	PHS W	10/17/2016	12/01/2017

H. CHILD REARING LEAVE OF ABSENCE

MOTION: Move that the following professional employee be approved for a Child Rearing Leave of Absence for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Remmey, Alice	EW	08/29/2013	11/27/17 *- 06/14/18

\* Revised

MINUTES OF THE DECEMBER 21, 2017 BOARD ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

I. CHILD REARING LEAVE OF ABSENCE – EXTENDED

MOTION: Move that the following professional employees be approved for a discretionary extension of their previously approved Child Rearing Leave of Absence. This approval is conditioned upon the Administration having discretion to assign the employee to any position, at any building, within the District for which the employees are qualified at the end of the discretionary leave.

<u>NAME</u>	<u>SCHOOL</u>	<u>PREVIOUS LEAVE</u>	<u>EXTENSION</u>
Fucich, Colleen	MK	09/11/17-01/25/18	09/11/17-06/14/18
Hauben, Rachael	AF	10/13/17-01/25/18	10/13/17-04/05/18

J. SPECIAL LEAVE OF ABSENCE

MOTION: Move that the following professional employee be approved for a Special Leave of Absence for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Royal, Kathryn	ER	08/29/2004	05/24/18-05/25/18

K. TUTOR RATES

MOTION: Move that the Board approve an increase to our current homebound and instruction in the home tutor rate from \$25.00/hr. to \$30.00/hr. effective December 22, 2017.

L. HOMEBOUND INSTRUCTOR 2017-2018

MOTION: Move that the Homebound Instructor listed be elected for the 2017-2018 school year at the rate of \$30.00 per hour.

Kinneer, Meagan



MINUTES OF THE DECEMBER 21, 2017 BOARD ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

M. GENERAL AND ATHLETIC SUPPLEMENTALS – 2017-2018 SCHOOL YEAR

MOTION: Move that the following individuals be approved for supplemental contracts for the activities and amounts indicated.

GENERAL

Manor

Fr: Webb-Kershaw, Marianne	After School Late Bus Duty	\$626.00
To: Camp, Allison	After School Late Bus Duty	626.00

ATHLETICS

Pennsbury High School

Winter

Doan, Adam	JV Boys Basketball	\$3507.00
Klock, Logan	Girls Freshman Basketball Coach	2761.00
O'Neill, Robert	Girls Track Assistant Coach	1988.00
Peel, George	Asst. Varsity Wrestling Coach	3801.00

Pennwood

Winter

Kervick, Sean	Wrestling Assistant Coach	\$1773.00
Minitter, Kimberly	Cheerleading	2121.00
Fr: Engel, Raymond	Girls Basketball Coach	2121.00
To: Adams, Alexander	Girls Basketball Coach	2121.00

N. ELECTION OF TEACHERS – 2017-2018

MOTION: Move that the following professional personnel be appointed as teachers, and where indicated, full time substitute teachers for the 2017-2018 school year on the effective dates indicated and at the salaries indicated pending completion of appropriate documentation and clearances.

<u>NAME</u>		<u>SALARY</u>	<u>EFFECTIVE DATE</u>
Adair, Kelsey	Replacement	\$46,628 *	01/26/2018
Cerullo, Mary Pat	Replacement	51,137 *	12/20/2017

MINUTES OF THE DECEMBER 21, 2017 BOARD ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

N. ELECTION OF TEACHERS – 2017-2018 (continued)

<u>NAME</u>		<u>SALARY</u>	<u>EFFECTIVE DATE</u>
Daneker, Andrea	Non-Tenure	46,628 *	12/18/2017
Vesey-Diniglio, Rachel	Non-Tenure	53,014 *	12/22/2017

\* Salary will be prorated – less than full year

P. GENERAL AND ATHLETIC SUPPLEMENTALS – 2017-2018 SCHOOL YEAR

MOTION: Move that the following individual be approved for a supplemental contract for the activity and amount indicated.

GENERAL

Pennsbury High School

Lee, Joshua	Jazz Band (1/2 split)	\$1040.00
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A motion was made by Mr. Schwartz, seconded by Mr. Sanderson and unanimously approved with no abstentions that the Board approve Item Q on page 6-8 of the Official Board Agenda.

Q. APPOINTMENT – DIRECTOR OF FACILITIES

MOTION: Move that Michael Dumin be appointed as Director of Facilities effective March 16, 2018, or at such earlier time as he is released from his current employer at a prorated annual salary of \$126,600 for the 2017-2018 school year.

The Board congratulated and welcomed Mr. Dumin on his new appointment and Mr. Dumin thanked everyone and shared that he is looking forward working in the District.

MINUTES OF THE DECEMBER 21, 2017 BOARD ACTION MEETING

PERSONNEL CHANGES

CLASSIFIED

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Items A through I on pages 7-1 through 7-4 and Items K through N on pages 7-5 through 7-6 of the Official Board Agenda.

A. RESIGNATIONS/TERMINATIONS

MOTION: Move that the resignation of employment for the following classified employees be accepted at the effective date indicated.

<u>NAME</u>	<u>DATE HIRED</u>	<u>TERM. DATE</u>	<u>REASON</u>
Callahan, Theresa FT Paraprofessional I	08/28/1997	02/07/2018	Retirement
Carslake, Sharon PT School Aide	04/09/2014	12/22/2017	Resignation
MacInnis, Barbara FT Paraprofessional I	01/14/2016	12/15/2017	Resignation
Reed, Amanda Principal Secretary	09/10/2007	01/02/2018	Retirement
Ruth, Stacy PT School Aide	03/21/2007	12/12/2017	Resignation

B. LEAVE OF ABSENCE

MOTION: Move that the following classified employees be granted a Leave of Absence at the effective date indicated.

<u>NAME</u>	<u>LOC</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Kennedy, Theresa Transportation Aide	CO	03/07/2005	11/16/17-11/28/17
Schmidt, Kathleen FT Paraprofessional I	EW	09/03/1996	12/04/17-01/23/18

MINUTES OF THE DECEMBER 21, 2017 BOARD ACTION MEETING

PERSONNEL CHANGES

CLASSIFIED

C. LEAVE OF ABSENCE – EXTENDED

MOTION: Move that the following classified employee be granted an extension of his previously approved Leave of Absence at the effective dates indicated.

<u>NAME</u>	<u>LOC</u>	<u>PREVIOUS LEAVE</u>	<u>EFFECTIVE DATES</u>
Kiernan, Randy	CO	11/04/17-12/11/17	12/12/17-01/18/18

D. REINSTATEMENT FROM LEAVE OF ABSENCE

MOTION: Move that the following employee be reinstated from her Leave of Absence.

<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Wilson, Doris	11/15/2017	\$20.16/hr.

E. CHILD REARING LEAVE OF ABSENCE

MOTION: Move that the following classified employees be approved for a Child Rearing Leave of Absence for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Fonseca, Ashley	EW	10/28/2015	01/03/18-03/23/18
Lerie, Elizabeth	CO	02/20/2014	12/08/17-01/31/18

F. CHANGE OF CONTRACT

MOTION: Move that the Board approve the changes of contracts for the following individuals on the date and salary indicated.

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>DATE</u>	<u>SALARY</u>
Errhalt, Heather	Census Clerk	Secretary Elementary Principal	01/02/2018	\$24.36/hr.
Renson, Dawn	Secretary Physical Plant and Facilities	Secretary to the Director of Facilities	12/22/2017	24.36/hr.

MINUTES OF THE DECEMBER 21, 2017 BOARD ACTION MEETING

PERSONNEL CHANGES

CLASSIFIED

G. PERMANENT EMPLOYMENT

MOTION: Move that the following individuals be appointed at the salary indicated.

<u>NAME</u>	<u>BEG.</u> <u>PROB.</u>	<u>END</u> <u>PROB.</u>	<u>SALARY</u>
Beifeld, Jayson Paraprofessional I	08/31/2017	12/01/2017	\$18.35/hr.
Birney, Stephen PT Bus Driver	08/22/2017	11/22/2017	18.35/hr.
Clark, John Paraprofessional II	09/18/2017	12/18/2017	19.10/hr.
Conn, Jody FT Security Policeperson	08/30/2017	11/30/2017	17.22/hr.
Collins, Victoria PT Instructional Aide	09/15/2017	12/15/2017	16.80/hr.
Dreisbach, Bonnie PT Bus Driver	08/23/2017	11/23/2017	18.35/hr.
Ginsburg, Rachel Paraprofessional I	09/11/2017	12/11/2017	18.35/hr.
Grove, Christina Paraprofessional I	08/29/2017	11/29/2017	18.35/hr.
Hawkins, Darlene Paraprofessional II	08/29/2017	11/29/2017	19.10/hr.
Houtz, Lindsay Paraprofessional I	09/05/2017	12/05/2017	18.35/hr.
Moore, Samantha Paraprofessional I	09/05/2017	12/05/2017	18.35/hr.
Perez, Teresa PT Cleaner	04/03/2017	11/24/2017	15.45/hr.
Roberts, Lonia PT Bus Driver	08/30/2017	11/30/2017	18.35/hr.
Their, David Paraprofessional I	01/04/2017	12/11/2017	18.35/hr.
VanSant, Wendy PT Bus Driver	09/21/2017	12/21/2017	18.35/hr.

MINUTES OF THE DECEMBER 21, 2017 BOARD ACTION MEETING

PERSONNEL CHANGES

CLASSIFIED

H. TERMINATION OF EMPLOYMENT

MOTION: Move that the Board approve the termination of Employee 6565 from employment with the Pennsbury School District effective December 22, 2017.

I. STUDENT WORKERS

MOTION: Move that the following student be added to the student work force at the salary indicated.

Shedrick, Nigeir                      \$7.25/hr.

K. LEAVE OF ABSENCE – EXTENDED

MOTION: Move that the following classified employee be granted an extension of his previously approved Leave of Absence at the effective dates indicated.

<u>NAME</u>	<u>LOC</u>	<u>PREVIOUS LEAVE</u>	<u>EFFECTIVE DATES</u>
Renson, Kenneth	CO	10/30/17-11/27/17	11/28/17-12/20/17

L. REINSTATEMENT FROM LEAVE OF ABSENCE

MOTION: Move that the following employee be reinstated from his Leave of Absence.

<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Renson, Kenneth	12/21/2017	\$22.93/hr.

M. TERMINATION OF EMPLOYMENT

MOTION: Move that the Board approve the termination of Employee #5755 from employment with the Pennsbury School District effective December 22, 2017.

MINUTES OF THE DECEMBER 21, 2017 BOARD ACTION MEETING

PERSONNEL CHANGES

CLASSIFIED

N. SUBSTITUTE STAFF

MOTION: Move that the following individual be added to the Classified Substitute Staff.

VAN DRIVER  
Polizzi, Kelley

OTHER BUSINESS

A. UPCOMING MEETINGS

- Board Facilities Committee  
5:00 p.m., January 4, 2018 – Superintendent’s Conference Room.
- Board Education Committee  
5:00 p.m., January 11, 2018 – Superintendent’s Conference Room
- Board Partnership/Marketing Committee  
7:00 p.m., January 11, 2018 – Superintendent’s Conference Room
- Board Policy Committee  
5:30 p.m., January 18, 2018 – Superintendent’s Conference Room
- Action Board Meeting  
7:30 p.m., January 18, 2018 – Fallsington Elementary School Multi-Purpose Room

BOARD COMMITTEES AND REPRESENTATION

Mrs. Redner announced the following Board Member assignments to Committees:

Bucks County Technical High School Joint Board Committee

T.R. Kannan, John Palmer, Christian Schwartz, Nancy Lawson (alternate)

Bucks County Schools Intermediate Unit Board Representative and Legislative Committee

Joshua Waldorf

MINUTES OF THE DECEMBER 21, 2017 BOARD ACTION MEETING

OTHER BUSINESS

BOARD COMMITTEES AND REPRESENTATION (continued)

Municipalities

John Palmer	Falls
Jacqueline Redner	Tullytown
T.R. Kannan	Lower Makefield
Joshua Waldorf	Yardley

Board Finance Committee

T.R. Kannan, John Palmer, Joshua Waldorf

Board Facilities Committee

John Palmer, Jacqueline Redner, Christian Schwartz

Board Education Committee

Nancy Lawson, Jacqueline Redner, Christine Toy-Dragoni

Board Policy Committee

Nancy Lawson, Gary Sanderson, Christine Toy-Dragoni

Board Partnerships and Marketing Committee

John Palmer, Gary Sanderson, Joshua Waldorf

Mrs. Redner added that the Board Transportation Committee, Board Charter School Committee and Student Conduct Committee meet when there is a problem. These Committees will be treated as Ad Hoc Committees. When the Committee meets, three Board Members will be chosen to represent the Board at that time.

PUBLIC COMMENT

Mrs. Redner opened the floor to second public comment at 8:59 p.m. No one came forward to speak and public comment was closed at 8:59 p.m.



## MINUTES OF THE DECEMBER 21, 2017 BOARD ACTION MEETING

### OTHER BUSINESS

#### BOARD DISCUSSION AND COMMENT

Mr. Sanderson announced that the Bucks County Drug and Alcohol Commission is sponsoring a Community Connection Forum on two dates, Wednesday, January 17<sup>th</sup> and Wednesday, January 31<sup>st</sup> at the Bucks County Drug and Alcohol Commission, Inc., 600 Louis Drive, Warminster, PA. The contact number is 215-444-2784. The Forums will be focusing on Drug and Alcohol Resources for Bucks County residents.

Mr. Schwartz announced that the Bucks County Technical High School's Annual Dinner usually held in January is moved to March 26, 2018 and the time is tentatively 5:00 p.m. Mr. Schwartz provided details of The Bucks County Technical High School's Ad Hoc Committee's discussion on the Funding Formula and Articles of Agreement changes. The idea of changing the number of Board representatives from each school proposed by a smaller District was shared with the Superintendents and will be further discussed. Information was emailed to the Board by Mr. Schwartz earlier in the day regarding the Bond Issue which has not yet been resolved. The next Ad Hoc meeting is in January 2018. Mr. Schwartz responded to comments and questions.

Mrs. Wachspress questioned Mrs. Redner on record as to why she had not been put on a single Committee on this Board. Discussion ensued. Mr. Waldorf requested that Mrs. Redner reconsider Board Member Committee assignments. Mrs. Redner will take Mr. Waldorf's comment under advisement.

Mr. Palmer congratulated Matt Rosso, a senior, who received a full scholarship to Rutgers University.

#### ADJOURNMENT

A motion was made by Mr. Schwartz, seconded by Mr. Palmer and unanimously approved with no abstentions to adjourn the meeting at 9:11 p.m.

Respectfully submitted,

Daniel C. Rodgers  
Board Secretary